



## Job Description

<b>Job Title:</b>	Regional Women's Ministry Leader	<b>Department:</b>	Ministry
<b>Reports To:</b>	Congregational Evangelist	<b>People Manager:</b>	Yes
<b>Date Reviewed:</b>		<b>FLSA Status:</b>	Exempt
<b>Location:</b>	Charlotte, NC		

### SUMMARY

The Regional Women's Ministry Leader serves to inspire, equip, and coordinate women within a geographic region toward spiritual growth, service to the body of Christ and evangelistic outreach in a manner consistent with biblical teaching and the church's mission and vision statements.

### FUNCTIONS/RESPONSIBILITIES

- Conduct, behavior and actions in accordance with biblical standards.
- Work in coordinated effort with and under the oversight of the Congregational Evangelist and Elders/Leadership Group of the church, acknowledging the biblical role the elders are charged with as shepherds and overseers of the church.
- Support congregational evangelist and elders by implementing plans to achieve strategic goals for congregational growth, maturity and impact consistent with the church's mission and vision statements.
- Identify/develop volunteer leaders to lead small and midsize groups within region of the church.
- Equip and train small and midsize group leaders to promote spiritually sustaining one another relationships within their groups resulting in spiritual maturity and membership retention.
- Equip and train small and midsize group leaders to lead individual evangelistic bible studies and follow-up studies to ground new believers in their faith.
- Along with the Congregational Evangelist, oversee biblical marriage and family counseling involving elders and elders' wives or other resources as needed resulting in healthy marriages, joyful families and hospitable homes.
- Along with the Congregational Evangelist, coordinate regional community outreach and evangelistic efforts.
- New member integration: Work with family group leaders to help disciples moving in from other congregations or other regions of the church to connect with relationships and a family group that will be beneficial to them based on both their needs and strengths.
- Teach or share in regional and congregational settings to ensure motivation, encouragement and doctrinal grounding of disciples resulting in commitment to the body of Christ and the lost demonstrated through service, personal evangelism and giving.
- Provide leadership and supervision of other ministries such as Kids Kingdom, worship team or others as needed.
- Establish and maintain relationships with ministry leaders outside congregation for the purpose of maintaining inter-congregational unity.
- Coordinate effectively with administrative staff regarding policies and procedures.

- Take personal responsibility for pursuing relationships needed to maintain own godliness, faith and encouragement ensuring that projected ministry persona is a genuine reflection of a consistent devotional life and personal faith /reliance on Christ.
- Raise any issues or concerns that arise during day-to-day work to the Congregational Evangelist or Elders/Leadership Group.

**QUALIFICATIONS**

**General Expectations:**

- Devotes daily time to Bible study and prayer
- Is involved in personal discipleship, either in a small group or one-on-one with other leaders
- Is a self-starter
- Demonstrates love and compassion for people
- Effective communicator: written and oral
- Effective time manager
- Is devoted to continuing education and adding to his faith
- Conviction and devotion to “One Another” relationships

**Education:**

- 4-year college degree or equivalent.

**Experience:**

- At least 5 years of full-time ministry-related job experience including public preaching and teaching.
- Demonstrated leadership skills including leading small and midsize groups, evangelistic bible talks, personal evangelistic bible studies, discipleship groups and biblical one-to-one counseling/discipling.

**Skills:**

- Ability to speak publicly in an inspiring and effective manner.
- Compassion and empathy toward the struggles of others and the ability to help others work through obstacles to spiritual growth and service to the body of Christ.
- Ability to inspire and motivate others to use their talents, abilities and skills in positions of leadership and service.
- Ability to train small group leaders.
- Ability to counsel from the bible to help others with personal and family issues.
- Ability to organize and communicate effectively

**License or Certification:**

- N/A

<b>Work Demands</b>	
Continuously	67% - 100% of time
Frequently	34% - 66% of time
Occasionally	Up to 33% of time

N/A	Does not apply to this position
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Standing	Frequently
Walking	Occasionally
Sitting	Continuously
Squatting/Bending	Occasionally
Climbing	Occasionally
Lifting	Occasionally
Pushing/Pulling	Occasionally
Talking/Hearing	Continually

This job description provides a general description of the work performed and is not an exhaustive list of all duties and responsibilities. Other duties may be assigned. This description does not alter the at-will nature of employment.

<b>Employee Acknowledgement</b>
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I have reviewed this job description and I understand the job duties and responsibilities. I understand that this is an overview and my job may change on a temporary or regular basis according to business needs without it being specifically included in the job description.

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Signature

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Date

<b>Manager Acknowledgement</b>
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Signature

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Date